

SFN LOT APPLICATION

(STEP ONE)

Last Name: _____ First Name: _____

Status Number: _____ Telephone: _____

Email: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Signature: _____ Date: _____

Lot Status: Serviced Un-serviced OFF-Grid

Development Type: Residential Recreational Commercial Rural Agricultural

Additional
Comments: _____

Map Required: Provide a Map using one of the following options:

1. **Web Map Option:** If you are requesting bare land, please provide a map indicating your requested lot location using Google Maps
2. **Contact the Lands Officer:** If you are selecting a lot from current available lot inventory, please obtain imagery of lot from the Lands Officer at the Lands Department if you haven't already. If you are choosing bare land, please schedule a meeting to work with the Lands Officer to identify your options.
3. **Work with Housing Department:** the Housing Department has access to inventory of available lots and can also assist you with the mapping program of their choice.

Land Use Plan: Your land use plan can be typed or written but it must include the following and be submitted with your lot application.

A Lot Plan: Please draw a lot plan or use a program of your choice that clearly identifies the following.

- Where you would like to put your house on the property.
- Where you would like to put your driveway
- Where your service location connections would be, for tying into existing available services
- If unable to tie into the wastewater facility, you must indicate where your septic system will be located on the property.
- Power pole locations (existing and future) and Hydrant Locations if applicable.



Timelines: Please indicate what your timelines are for development. The Residential/Housing Policy indicates that development must occur within 3 years.

Use: Please specify your use for the property (residential, commercial, home-based business, etc.) there are parameters set out for each purpose, and we have policies to adhere to when it comes to development in our Nation. By indicating your plans for the property, we are able to assist by providing information regarding the land use plan, our zoning, and policies to ensure that you are within the parameters set out by the Nation.

It is the applicant's responsibility to complete the following items:

1. \$150 Application Fee (Payable at SFN Housing Office) Receipt Acquired
Reimbursable upon startup of development

2. Arrears or Monies owing to SFN: YES NO
(Finance Manager -Kassandra Grant to provide confirmation to Lands Department)

3. TLUS Desktop Analysis Complete
(GIS Technician, Land Use Planner, or Lands Officer can assist with this)

4. Confirmation of funding – application checklist requirement to avoid lot rescind and possible delay of build.

5. Certificate of Custom Holdings – if a band member currently owns a home and occupies a CCH, they will be required to complete a form to release interest to another band member and/or the Nation.

Signature

Date

**By signing this document you are acknowledging that you are familiar with our policies and procedures, this includes the Band Council Resolution (BCR) Rescinding Policy that identifies the Nations ability to rescind your lot if you haven't fulfilled the requirements set out in the nations Land Use Plan, your Land Use Plan, our Community Comprehensive Plan, or otherwise stated with proper notice and acknowledgement set by our leadership and the Lands Department.*

For Office Use Only

Lot Request Response:

Sent Via: _____ To: _____

Date: _____ Conditional Approval OR Denial

Last Updated: May 2025